



AGENDA - REVISED

The meeting will be held at City Hall, Council Briefing Room, 300 W. Main Street, Grand Prairie, Texas. Some or all of the council members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

1. Hotel Occupancy Tax, HTMT Reporting update
2. Investment Presentation

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

3. Minutes from the Finance and Government Committee Meeting September 7, 2021
4. Ordinance amending the FY 2021/2022 Capital Lending Reserve Fund; to remodel the Main Library Archive Room using an established price agreement with Home Depot (\$54,072.72)
5. Purchase of lighting system for Friendship Park from Musco Lighting at a cost of \$94,211 through a cooperative agreement with BuyBoard
6. A resolution of the City of Grand Prairie, hereinafter "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as the "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program,"; certifying that the Applicant is eligible to receive program assistance; and dedicating the proposed site for permanent public park and recreational uses (known as Tyre Park Improvements).
7. Ordinance amending the FY2021/2022 Capital Improvement Projects Budget; Professional engineering services contract with Plummer Associates, Inc. in the maximum amount of \$58,800 for the 2021 Annual Study for Outfall Rehabilitation
8. An ordinance amending the FY2021/2022 Capital Improvement Budget; contract with Parkhill/Shrickel Rollins, Inc. in the amount of \$67,500 and approve a 5% contingency of \$3,375, for a total cost of \$70,875 for architectural services for Tyre Park Development Plan

9. Ordinance Amending the FY2021/2022 Capital Improvement Projects Budget; Amendment No. 1 with Halff Associates, Inc. for additional engineering and survey service for Palace Pkwy and IH30 in the amount of \$19,500

ITEMS FOR INDIVIDUAL CONSIDERATION

10. 2022 Finance and Government Committee Meeting Dates
11. Professional Services Contract with Teague, Nall & Perkins, Inc. in the amount of \$381,040.21 to provide engineering of intersection improvements at Avenue K and SH 360, Belt Line Road and Marshall Drive, and Belt Line Road and Skyline Road (South)
12. Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors in the amount of \$111,953.02 for added scope of work requested by the City of Grand Prairie for emergency generator coordination and new waterproofing installation required as it relates to Phase 3 Construction of the City Hall Municipal Campus
13. Agreement with Dallas Area Agency on Aging for a total budget of \$257,847 (less Program Reimbursements of \$183,348) for Congregate Meals, Home Delivered Meals and Transportation Program
14. Purchase an irrigation controller system for Prairie Lakes from Longhorn, Inc in the amount of \$162,285.31, through a national cooperative agreement with BuyBoard and include a 5% contingency in the amount of \$8,115 for a total of \$170,400.31
15. Contract with The Home Depot in the amount of \$138,916.57 for painting interior of the Ruthe Jackson Center through a cooperative agreement with BuyBoard; contract with Shaw Integrated Solutions in the amount of \$148,690.73 for facility improvements and carpet for Ruthe Jackson Center through a cooperative agreement with BuyBoard and include a 4% contingency in the amount of \$10,000 for a total of \$297,607.30.
16. Resolution authorizing the filing of an application for financial assistance from the state infrastructure bank of \$13 million; authorizing the City Manager to act on behalf of the City of Grand Prairie in all matters relating to the application

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 “Consultation with Attorney”
- (2) Section 551.072 “Deliberation Regarding Real Property”
- (3) Section 551.074 “Personnel Matters”
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972 237 8035 or email Gloria Colvin (gcolvin@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted October 1, 2021.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/5/2021

REQUESTER: Amy Sprinkles

PRESENTER: Sara Dedeluk, Tourism

TITLE: Hotel Occupancy Tax, HTMT Reporting update

RECOMMENDED ACTION: None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/05/2021

REQUESTER: Caryn Riggs, Chief Financial Officer

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Investment Presentation

RECOMMENDED ACTION: None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: October 5, 2021

REQUESTER: Sheryl Osborn

PRESENTER: Chairperson, Jeff Copeland

TITLE: Minutes from the Finance and Government Committee Meeting
September 7, 2021

RECOMMENDED ACTION: Approve



CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
CITY COUNCIL CHAMBERS, 300 W. MAIN STREET
TUESDAY, SEPTEMBER 07, 2021 AT 2:30 PM

MINUTES

CALL TO ORDER

Chairperson Jeff Copeland called to order the City of Grand Prairie Finance and Government Committee convened at 2:33 p.m. on Tuesday, September 7, 2021, in the City Council Briefing Room, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

MEMBERS PRESENT

Jeff Copeland, Chairperson
 Cole Humphreys, City Councilperson
 Kurt Johnson, City Councilperson

MEMBERS NOT PRESENT

No Guests were recognized as being in attendance.

STAFF PRESENTATIONS

1. Purchasing: Best Value Criteria and Evaluations

Senior Buyer, Anda Upchurch, presented information on Best Value Criteria and Evaluation of bids. She discussed the various criteria used to make selections, as well as the process involved, including the formula used for scoring vendors and bids. Once bids are open, the Buyer instructs the evaluation team, usually the 'using' Department, to score each bid using the provided criteria. The scoring forms are then returned to the Buyer. The Vendors may protest the recommendation, and Ms. Upchurch also outlined the process. Ms. Upchurch also discussed Ratifications in case of emergencies, and Rejections, for example, if all bid prices exceed expectations.

CONSENT AGENDA

2. Minutes from the Finance and Government Committee Meeting August 3, 2021, and the Budget Meetings July 19, July 22, July 29, and August 2, 2021

Councilperson Cole Humphreys moved to approve all Minutes as presented.

Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

Chairperson Jeff Copeland noted that Deputy City Manager Cheryl De Leon had sent the Committee members information on each of the Consent Agenda items. Ms. De Leon also presented a brief verbal summary as each Item on the Consent Agenda was presented.

3. Commercial Hangar lease with Aviator Air Flight School, LLC, for Hangar 6 South G for a term of one year to begin on August 4, 2021, and ending on September 31, 2022, with an annual rent of \$2676.00

4. Reject all Proposals from RFP# 21124 for a Corporate Fitness Program
5. Award bid for the completion of one residential reconstruction project as part of the HOMEReconstruct Program to Symone Construction Services, LLC in the amount of \$134,468.20
6. Right of Way acquisition approval for the purchase of permanent right of way required for the extension of Stadium Drive from First Christian Church of Grand Prairie in the not to exceed amount of \$62,000
7. Purchase of digital message boards from Lantek Communications in the amount of \$64,287.27, with a contingency of \$6,400 through a national cooperative agreement with TIPS
8. Reject all Bids from RFB# 21144 and 21162 for Car Wash services
9. Authorize Sublease agreement between 321 Firehouse GP LLC and Dimitrios VaGenas LLC d/b/a “My Kuzina” for a portion of the premises owned by the City and leased to Firehouse Gastro Park LLC at 321 W. Main Street, in accordance with the terms of the original lease between the City and Firehouse Gastro Park LLC
10. Amendment No. 2 with Brown Reynolds Watford (BRW) Architects in the amount of \$39,800, for expanded and extended construction administration services associated with the new Fire Station 3 facility being constructed at the northeast corner of State Highway 161 and West Marshall Drive
11. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Contract with Kimley-Horn and Associates for SH 180 (Main Street) CCTV/DMS between Great Southwest Parkway to east of Hensley Drive in the amount of \$87,238
12. A Resolution of the City of Grand Prairie, Texas, authorizing the \$18,354,828 in funds received from the American Rescue Plan Act to be allocated and expended as proposed

Councilperson Cole Humphreys moved to approve Items 3 through 12 on the Consent Agenda, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

ITEMS FOR INDIVIDUAL CONSIDERATION

13. Thirty year treated water purchase contract with the City of Midlothian with automatic 5-year renewals with initial volume rate of \$2.620 per 1,000 gallons with initial annual daily average demand being 1.33 MGD and initial maximum day demand is 2.0 MGD. Raw water rate will be \$1.25448 per 1,000 gallons

Public Works Director, Gabe Johnson presented information for Item 13. The new contract will replace the previous one, which included outdated information. He noted this Item

will be on the September 21, 2021, City Council Agenda.

Councilperson Cole Humphreys moved to approve Item 13, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

14. Authorize and confirm the purchase of a drainage easement, water main easement and permanent right of way required for the extension of Stadium Drive from GRTP, Ltd, a Texas Limited Partnership in the not to exceed amount of \$520,000

Mr. Gabe Johnson presented information for Item 14. He noted that this Item is the second part of a previously approved Item. Item 14 is regarding additional easement for Stadium Drive.

Councilperson Cole Humphreys moved to approve Item 14, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

15. Purchase of state mandated water well capping, plugging wells 13, 16, 19, 22, and 24, and pump and motor removal services at well 24 from Advanced Water Well Technologies in the amount of \$472,097.58 with a 5% contingency of \$23,604.88 for a total amount of \$495,702.46 through a Cooperative agreement with BuyBoard

Mr. Gabe Johnson presented information for Item 15. He stated that wells are rarely used and doing so creates issues with water chemistry. Wells are also expensive to maintain. More volume comes from Dallas. With upgraded water lines and pump station, the City will have more flexibility. The State of Texas has also mandated that the wells must be capped and not used other than in emergency situations.

Councilperson Cole Humphreys moved to approve Item 15, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

16. Ratify the Enterprise Health Service Provider agreements with Peerfit, Inc., in the cumulative amount of \$109,035.44

Human Resources Director, Lisa Norris, presented information for Item 16. She stated that Item 16 is related to Item 4 on the Consent Agenda. Ms. Norris explained that Item 16 will ratify the current contract due to the cost exceeding the limit specified in the contract. The contract will end this month, but the ratification is needed to fulfill the current contract through this fiscal year. It will not be renewed.

Councilperson Cole Humphreys moved to approve Item 16, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

17. Ratify the City's previous contract year expenditure in the amount of \$401,584.12, and approve Change Order #2 with Employer Direct Healthcare (Surgery Plus) in the amount of \$125,000, for an overall annual amount for 2021 not to exceed \$375,000

Ms. Lisa Norris presented information for Item 17. She stated that Surgery Plus bundles costs of procedures and surgeries, which saves the City and employees money. The ratification is needed to fulfill the amount for the previous fiscal year, as well as approve a change order for the current fiscal year. Payments are now being made through purchase orders, which will help with tracking and notification when the limit is approaching. The new process should limit ratifications in the future.

Councilperson Cole Humphreys moved to approve Item 17, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

18. Professional contract with Kimley-Horn and Associates in the amount of \$499,200 for the engineering services for Great Southwest Parkway widening under IH 20

Transportation Services Senior Traffic Engineer, Karyl DeVries, presented information for Item 18. Ms. DeVries stated that Item 18 addresses the engineering aspect of the project. The cost of the entire CMAQ (Congestion Mitigation and Air Quality) project is \$3,500,000. \$2,700,000 will be paid with state and federal funds. The amount specified in Item 18 is for professional engineering services that is a direct cost to the City.

Councilperson Cole Humphreys moved to approve Item 18, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

19. Change Order No. 1 to the Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) for EpicCentral construction work in the amount of \$6,000,000 for the construction of two restaurant shell spaces and all site identification and wayfinding signage

Senior Building and Construction Projects Manager, Andy Henning, presented information for Item 19. Mr. Henning distributed renderings of the project to Committee members. Mr. Henning stated that Item 19 is regarding the added parcel of land created when the main entrance to Epic Central was relocated south. The amount specified in Item 19 will include the shell construction for the restaurants, as well as signage and wayfinding, including the large marquee sign. Mr. Henning clarified that \$4,750,000 is for the shell construction, and \$1,250,000 is for signage and marquee. He further

clarified that \$4,750,000 was in the current budget as a place holder for the shell structure for the original four planned restaurants. Ms. Cheryl De Leon, Budget Director Kathleen Mercer, and Treasury and Debt Manager, Brady Olsen, offered additional information on funding sources and a breakdown of the funding.

Councilperson Cole Humphreys moved to approve Item 19, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

20. Ordinance amending the FY 2020/2021 Solid Waste Landfill Replacement Fund Budget; Authorize and confirm the purchase of two separate tracts located at 3495 IH30 and 1923 IH 30 from Trinity River Mitigation Bank, L.P. in the not to exceed amount of \$3,550,000

Solid Waste/Landfill Administration Manager, Patricia Redfearn, presented information on Item 20. She noted it was previously presented to City Council on August 17.

Councilperson Cole Humphreys moved to approve Item 20, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

21. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Creek Erosion Management Voluntary Buyout for 3905 Silver Meadow Lane in the not to exceed amount of \$304,000

Mr. Gabe Johnson presented information for Item 21 and Item 22 in one discussion. Items 21 and 22 are regarding house purchase projects for storm water use. Historically, it is more cost effect to purchase the house rather than repair the issue, which is erosion in both issues for Items 21 and 22. City Attorney, Megan Mahan, stated that a policy is in place for house purchases.

Councilperson Cole Humphreys moved to approve Item 21, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

22. Amend the FY 20/21 Capital Improvement Projects Budget; Authorize Creek Erosion Management Voluntary Buyout of 528 Estate Drive in the not to exceed amount of \$504,000 from Gordon and Whitney Carlisle

Mr. Gabe Johnson presented and discussed Item 22 with Item 21.

Councilperson Cole Humphreys moved to approve Item 22, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None
 Abstentions: None

23. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget: Professional Engineering Services Contract with CP&Y, Inc. for the Jefferson Street Reconstruction in the amount of \$543,175

Transportation Services Director, Walter Shumac, presented information for Item 23. This project is Phase 3 of the “Turnback Project.” The specified section of Jefferson Street is currently asphalt and will be replaced with concrete. The project is necessary for Jefferson Street to withstand the redirected, heavier truck traffic. Mr. Shumac clarified that the requested \$543,175 is for professional engineering services. North Central Texas Council of Governments (NCTCOG) and Texas Department of Transportation (TxDOT) will fund construction costs.

Councilperson Cole Humphreys moved to approve Item 22, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

24. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Ratify a construction contract with North Texas Contracting, Inc. for emergency water repairs at Belt Line Road and IH 30 in the amount of \$2,103,720

Mr. Gabe Johnson presented information for Item 24. The ratification is requested to repair a broken water main under the Trinity River. The length of the boring is extensive.

Councilperson Cole Humphreys moved to approve Item 24, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

25. Ordinance amending the FY 2021/2022 Capital Improvement Projects Budget; Street Maintenance Sales Tax Program as outline for Grand Prairie streets, alleys, roadway resurfacing, pavement markings, pavement leveling, professional services, and engineering, utilizing approved price agreements and service contracts

Mr. Gabe Johnson presented information for Item 25. This Item is requesting that funds collected from the Street Maintenance Sales Tax Program be moved to the appropriate budget lines for project use.

Councilperson Cole Humphreys moved to approve Item 25, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson
 Nays: None
 Abstentions: None

26. An ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Contract with Spohn Ranch Skate Parks for \$220,200 for repairs and additional amenities to Alliance Skate Park through a cooperative agreement with Sourcewell. The City will use the balance of \$5,000.00 for building graphics

Parks, Arts, and Recreation Director, Duane Strawn, presented information for Item 26. Mr. Strawn stated that a list of needed repairs for the skatepark were presented to the Sports Facilities Development Corporation (Sports Corp) in August, and the funds were approved. Item 26 is requesting the funds be moved from Sports Corp to the City's CIP budget. Ms. Megan Mahan clarified that when the Committee approves an Item, any associated contract is also approved.

Councilperson Cole Humphreys moved to approve Item 26, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

27. An ordinance amending the FY2020/2021 Capital Improvement Budget; purchase Dectron from Enviromatic Systems at the cost of \$391,150 with a 5% contingency of \$19,558 for a total price of \$410,708 through a Cooperative agreement with BuyBoard

Mr. Duane Strawn presented information for Item 27. The current unit is approximately 12-13 years old and has been repaired multiple times. It is expected to fail at any time. Due to the long lead time, a new unit needs to be purchased now so that it is in place and ready for installation when the current unit stops functioning.

Councilperson Cole Humphreys moved to approve Item 27, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

28. A public hearing regarding the FY 2020 CARES Act Grant to approve a Resolution authorizing the City Manager to submit a change to the scope of Fiscal Year 2020 grant application with the Federal Transit Administration (FTA) for \$3,852,325 for operating/capital for vehicle for hire service. The City will provide no matching requirement of the \$3,852,325. The total budget to operate the vehicle for hire is \$3,852,325 for one or more years

Transit Analyst, Anthony Flowers, presented information for Item 28. This Item is requesting the City Manager be authorized to change the scope of the funds the City has already received through the CARES Act Grant. Grand Connection receives funding from other sources. The new focus will be transportation for hire, such as Via in Arlington.

Councilperson Cole Humphreys moved to approve Item 27, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

29. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Contract with Magee Architects, LP in the amount of \$529,365 for professional services (complete programming, planning, design, documentation and construction administration services for a new central office and warehouse space for the Grand Prairie Facility Services Department) and appropriate a 5% design contingency in the amount of \$26,468, resulting in a total appropriation of \$555,833

Mr. Andy Henning presented information for Item 29. He noted that this Item will be on the September 21, 2021 City Council Agenda. Item 29 is professional services connected with the design of a new central Facility Services warehouse and office space. Mr. Henning clarified that the new building will be where the Service Center is currently, which is on land the City already owns.

Councilperson Cole Humphreys moved to approve Item 27, as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: Copeland, Humphreys, Johnson

Nays: None

Abstentions: None

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) *Section 551.071 "Consultation with Attorney"*
- (2) *Section 551.072 "Deliberation Regarding Real Property"*
- (3) *Section 551.074 "Personnel Matters"*
- (4) *Section 551.087 "Deliberations Regarding Economic Development Negotiations."*

No Executive Session was held.

CITIZEN COMMENTS

No citizen comments were made.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 3:24 p.m.

Chairperson, Jeff Copeland
Finance and Government Committee

Date



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 10/05/2021

REQUESTER: Amy Sprinkles

PRESENTER: Amy Sprinkles, Marketing/Library Director

TITLE: Ordinance amending the FY 2021/2022 Capital Lending Reserve Fund; to remodel the Main Library Archive Room using an established price agreement with Home Depot (\$54,072.72)

RECOMMENDED ACTION: Approve

ANALYSIS:

As we've grown the program offerings throughout our library system in the past several years, and reorganized staff to support this program emphasis, due to a lack of space, the program staff at the Main Library share office space in the Archive Room. As a result, the room is not ideally configured for optimum work, storage, and collaboration space. The space is dark, dated, ill-configured and lacks the basic cabinets and shelving needed to store the vast number of supplies and material the programmers use on a daily basis. The remodel includes adding worktables, a fourth workstation, better lighting, a wall dividing program and archive space, cabinets, enclosed shelving, reset ceiling fans and HVAC vents, windows, electrical and computer cabling. The Main Library program team conducts more than 1,500 programs and events, which are attended by more than 90,000 people a year. This is a busy crew working out of what is essentially a storage room now.

Komatsu Architects, who were most familiar with the Main Library's architecture, conducted the engineering and design and created the construction documents.

This project was approved during the FY2021-2022 budget process.

FINANCIAL CONSIDERATION:

Funding in the total amount of \$54,073 is available as follows:

1. \$45,448 is available in Library Capital Projects Fund (402093) W.O. 02112303 (Remodel Archive Space)
2. \$8,625 is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Capital and Lending Reserve Fund (321310) into Library Capital Projects Fund (402093) W.O. 02112303 (Remodel Archive Space)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2021/2022 CAPITAL AND LENDING RESERVE FUND (321310) BY TRANSFERRING AND APPROPRIATING \$8,625 FROM THE UNOBLIGATED FUND BALANCE TO THE LIBRARY CAPITAL PROJECTS FUND (402093) W.O. #02112303 (MAIN LIBRARY REMODEL ARCHIVE ROOM).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2021/2022 Capital and Lending Reserve Fund be amended by approving an ordinance transferring and appropriating \$8,625.00 from the unobligated fund balance in the Capital and Lending Reserve Fund (321310) into Library Capital Projects Fund (402092) W.O. #02112303 (Main Library Remodel Archive Room)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 12TH, 2021.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Chip Nami, Business Operations Manager

PRESENTER: Duane Strawn, Director of Parks, Arts, and Recreation

TITLE: Purchase of lighting system for Friendship Park from Musco Lighting at a cost of \$94,211 through a cooperative agreement with BuyBoard

RECOMMENDED ACTION: Approve

ANALYSIS:

Staff has determined that the tennis and pickleball courts at Friendship Park need outdoor lighting to better meet the demand of our citizens and users. Musco Lighting provided a BuyBoard price quote of \$94,211 to perform the work. Musco Lighting is a nationwide premier sports lighting company. The proposal includes a 25-year warranty, which exceeds all other sports lighting suppliers and the LED lighting will use up to 50% less energy compared to a standard lighting system.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In place of competitive bidding, items and services may be purchased through such agreements as the sponsoring entity or agency has already bid the agreements. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including BuyBoard.

The BuyBoard can save money by pooling the impressive purchasing power of its members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

This item was presented to the Finance and Government Committee on October 5, 2021 and received a recommendation for approval by City Council.

FINANCIAL CONSIDERATION:

Funding for the purchase of the lighting system is available in the Parks Capital Projects Fund (317193), WO #02203103 (Friendship Park Lighting).

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 317193 - 02203103
 Project Title: Friendship Park Lighting
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68640 Equip/Hardware	\$100,000	\$100,000		\$100,000	\$100,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$100,000	\$100,000	\$0	\$100,000	\$100,000



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Gary Yakesch, Assistant Director

PRESENTER: Duane Strawn, Director of Parks, Arts, and Recreation

TITLE: A resolution of the City of Grand Prairie, hereinafter “Applicant,” designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as the “Department,” for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the “Program,”; certifying that the Applicant is eligible to receive program assistance; and dedicating the proposed site for permanent public park and recreational uses (known as Tyre Park Improvements).

RECOMMENDED ACTION: Approve

ANALYSIS:

The City of Grand Prairie was awarded a \$2,000,000 Local Park Grant from the Texas Parks and Wildlife Department. The funds have been designated for capital improvements at Tyre Park to include a basketball court, pavilion, restroom & pool and/or splash pad option and a sport practice area development. The Texas Parks and Wildlife Department requires a resolution be adopted by local governmental bodies as part of the application process that states the following:

- 1) the Applicant is fully eligible to receive assistance under the Program;
- 2) the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;
- 3) That the Applicant hereby certifies that they are eligible to receive assistance under the Program;
- 4) That the Applicant hereby authorizes and directs the City of Grand Prairie to act for the Applicant in dealing with the Department for the purposes of the Program, and that the City of Grand Prairie is hereby officially designated as the representative in this regard; and
- 5) The Applicant hereby specifically authorizes the official to make an application to the Department concerning the site to be known as “Tyre Park Improvements” in the City of Grand Prairie for use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term if legal control is through a lease). Projects with federal monies may have differing requirements.

FINANCIAL CONSIDERATION:

There is no cost association with this resolution.

..Body

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, HEREINAFTER “APPLICANT,” DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, HEREINAFTER REFERRED TO AS THE “DEPARTMENT,” FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARK GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE “PROGRAM,”; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; AND DEDICATING THE PROPOSED SITE FOR PERMANENT PUBLIC PARK AND RECREATIONAL USES

WHEREAS, the Applicant is fully eligible to receive assistance under the Program, and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of GRAND PRAIRIE, Texas that:

SECTION 1. That the Applicant is fully eligible to receive assistance under the Program;

SECTION 2. That the Applicant hereby authorizes and directs the City of Grand Prairie to act for the Applicant in dealing with the Department for the purposes of the Program, and that the City of Grand Prairie is hereby officially designated as the representative in this regard; and

SECTION 3. The Applicant hereby specifically authorizes the official to make an application to the Department concerning the site to be known as “Tyre Park Improvements” in the City of Grand Prairie for use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term if legal control is through a lease). Projects with federal monies may have differing requirements.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, October 12, 2021.



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 10/05/2021

REQUESTER: Chris Agnew

PRESENTER: Gabe Johnson, Director of Public Works and Romin Khavari, City Engineer

TITLE: Ordinance amending the FY2021/2022 Capital Improvement Projects Budget; Professional engineering services contract with Plummer Associates, Inc. in the maximum amount of \$58,800 for the 2021 Annual Study for Outfall Rehabilitation

RECOMMENDED ACTION: Approve

ANALYSIS:

The Texas Commission on Environmental Quality (TCEQ) is requiring the City of Grand Prairie to begin field verification of all storm drainage point outfalls within a period of 5-years as part of its minimum control measure (MCM) agreement with TCEQ to control harmful discharges into the waters of the US. The City currently has a total of 1450 storm drainage outfall points to be inspected.

This contract provides for the first year of this outfall inspection and inventory effort. Plummer Associates will inspect 280 storm drainage outfall points as part of this contract providing for each outfall point detailed pictures, assessing the structural, erosion and sedimentation conditions, observing and documenting any potential environmentally hazardous discharges and providing notification of any immediate attention required to protect the cities storm drainage system and stormwater quality.

The contract study is anticipated to begin in October 2021 with completion anticipated in February 2022.

This item was presented to the Finance and Government Committee on October 5, 2021 for review and recommendation to City Council for approval.

FINANCIAL CONSIDERATION:

Funding in the total amount of \$58,800 is available as follows:

1. **\$38,579** is available in Storm Drainage Capital Projects Fund (401592) WO #02206601 (FY22 Annual Study for Outfall Rehab)

2. **\$20,221** is available by transferring and appropriating from the unobligated fund balance in the Storm Drainage Capital Projects Fund (401592) to WO #02206601 (FY22 Annual Study for Outfall Rehabs)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2021/2022 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$20,221 FROM THE UNOBLIGATED FUND BALANCE IN STORM CAPITAL PROJECTS FUND (401592) TO WO # 02206601 (FY22 ANNUAL STUDY FOR OUTFALL REHAB)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY2021/2022 Capital Improvement Projects budget be amended by transferring and appropriating \$40,221 from the unobligated fund balance in the Storm Capital Projects Fund (401592) to WO #02206601 (FY22 Annual Study for Outfall Rehab)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 12, 2021.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 401592 / 02206603
 Project Title: FY22 Annual Study for Outfall Rehab
 Current Request: \$20,221.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
61041 Prof Eng	\$38,579	\$38,579	\$20,221	\$58,800	\$58,800
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$38,579	\$38,579	\$20,221	\$58,800	\$58,800



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Steve Plumer, Sr. Parks Project Manager

PRESENTER: Duane Strawn, Director of Parks, Arts and Recreation

TITLE: An ordinance amending the FY2021/2022 Capital Improvement Budget; contract with Parkhill/Shrickel Rollins, Inc. in the amount of \$67,500 and approve a 5% contingency of \$3,375, for a total cost of \$70,875 for architectural services for Tyre Park Development Plan

RECOMMENDED ACTION: Approve

ANALYSIS:

The Purchasing Department sent out a Request for Qualification Proposal advertisement (RFQ 21163) for architectural services in connection with the Tyre Park Development Plan. On July 28, 2021, the Purchasing Department received a total of eight submittals in response to this RFQ. A committee of Parks, Arts and Recreation staff evaluated the submittals and selected the consulting firm of Parkhill/Shrickel Rollins, Inc., as the finalist for the project. Parkhill/Shrickel Rollins has successfully completed several projects for the City of Grand Prairie Parks, Arts and Recreation Department, including the Fish Creek Linear Trail, Lynn Creek Park Phase I, and Bowles Sidewalk and Bridge Improvements.

The firm will evaluate the existing conditions of the park, manage the public input process, develop a needs assessment and conceptual master plan, and a cost estimation of improvements for the park. The consultant has submitted a fee of \$67,500 for the project.

This item was presented to the Finance and Government Committee on October 5, 2021 for their review and recommendation to City Council for approval.

FINANCIAL CONSIDERATION:

Funding for the consultant contract in the amount of \$70,875 is available by approving an ordinance transferring and appropriating \$70,875 from the unobligated fund balance in the Parks Capital Project Fund (317193) to WO #02213201 (Tyre Park Master Plan).

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2021/2022 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$70,875 FROM THE UNOBLIGATED FUND BALANCE IN

THE PARKS CAPITAL PROJECTS FUND (317193) TO WO # 02213201 (Tyre Park Master Plan).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2021/2022 CAPITAL IMPROVEMENT PROJECTS BUDGET be amended by transferring and appropriating \$70,875 from the unobligated fund balance in the Parks Capital Projects Fund (317193) to WO # 02213201 (Tyre Park Master Plan).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, October 12, 2021.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 317193 - 02213201
 Project Title: Tyre Park Master Plan
 Current Request: \$70,875.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68450 Eng - Design	\$0	\$0	\$70,875	\$70,875	\$70,875
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$0	\$0	\$70,875	\$70,875	\$70,875



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 10/05/2021

REQUESTER: Dwayne Tyner

PRESENTER: Gabe Johnson, Director of Public Works

TITLE: Ordinance Amending the FY2021/2022 Capital Improvement Projects Budget; Amendment No. 1 with Halff Associates, Inc. for additional engineering and survey service for Palace Pkwy and IH30 in the amount of \$19,500

RECOMMENDED ACTION: Approve

ANALYSIS:

In September 2021, Halff Associates, Inc. was awarded an engineering and survey service contract in the amount of \$15,500 to prepare a survey for a 15.2 acres tract plus American Land Title Association (ALTA) and flag corners on 23+ acre tract at Palace Parkway.

At the current time, additional survey work in the amount of \$19,500 is required and for an additional 2.860 acre tract for right of way at Palace Pkwy.

FINANCIAL CONSIDERATION:

Funding for the additional survey work, in the amount of \$19,500, is available by transferring and appropriating from the unobligated fund balance of Street Capital Projects Fund (400192) to WO # 02008101 (FY20 Survey Work)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2021/2022 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$19,500 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL PROJECTS FUND (400192) TO WO #02008101 (FY20 SURVEY WORK)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY2021/2022 Capital Improvement Projects Budget be amended by transferring and appropriating \$19,500 from the unobligated fund balance in the Street Capital Projects Fund to WO #02008101 (FY20 Survey Work).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 12, 2021.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02008101
 Project Title: FY20 Survey Work
 Current Request: \$19,500.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
61405 Survey and Studies	\$95,517	\$0	\$19,500	\$19,500	\$115,017
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$95,517	\$0	\$19,500	\$19,500	\$115,017



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/05/2021

REQUESTER: Gloria Colvin

PRESENTER: Jeff Copeland, Chairman

TITLE: 2022 Finance and Government Committee Meeting Dates

RECOMMENDED ACTION: Approve

Proposed 2022 Finance and Government Committee Meeting Dates

- January 4
- February 1
- March 1
- April 5
- May 3
- June 7
- July 5
- August 2
- September 6
- October 4
- November 1
- December 6



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Caryl DeVries

PRESENTER: Walter Shumac, III, P.E., Director of Transportation Services

TITLE: Professional Services Contract with Teague, Nall & Perkins, Inc. in the amount of \$381,040.21 to provide engineering of intersection improvements at Avenue K and SH 360, Belt Line Road and Marshall Drive, and Belt Line Road and Skyline Road (South)

RECOMMENDED ACTION: Approve

ANALYSIS:

This project consists of providing design plans for improvements at three intersections within the City.

- Avenue K and SH 360 Northbound Frontage Road: addition of a westbound right turn lane along Avenue K.
- Belt Line Road and Skyline Road (South): addition of a westbound right turn lane along Skyline Road; and
- Belt Line Road and Marshall Drive: addition of eastbound and westbound left turn lanes, and feasibility and design of adding a westbound right turn lane for Marshall Drive.

The City put out a Request for Qualifications (RFQ) #21111 from engineering firms in May 2021, and after review and scoring of submitters, Teague Nall & Perkins, Inc. was chosen for this project. City and TxDOT staff have met with them on the scope for each location and they have provided an estimate for the engineering design services in the amount of \$381,040.21. This project was provided for during the FY21 Budget process.

FINANCIAL CONSIDERATION:

Funding in the amount of \$381,040.21 is available as follows:

1. \$281,041 is available in Streets Capital Projects Fund (400192) W.O. 02106203 (FY21 Intersection Improvements) and
2. \$100,000 is available in Streets Capital Projects Fund (400192) W.O. 02105703 (Intersection Improvements at Various Locations)

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 400192 / 02106203
 Project Title: FY21 Intersection Improvements
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
60520 Minor Equip	\$27,575	\$20,000	\$0	\$20,000	\$27,575
61041 Prof Eng Services	\$426,399	\$300,323	\$0	\$300,323	\$426,399
68540 Construction	\$495,728	\$18,632	\$0	\$18,632	\$495,728
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$949,702	\$338,955	\$0	\$338,955	\$949,702

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 400192 / 02105703
 Project Title: Intersection Improvements at Various Loca
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
60520 Minor Equip	\$30,000	\$5,066	\$0	\$5,066	\$30,000
61041 Prof Eng Services	\$140,000	\$134,360	\$0	\$134,360	\$140,000
68513 Traffic Signal Equip	\$30,000	\$30,000	\$0	\$30,000	\$30,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$200,000	\$169,426	\$0	\$169,426	\$200,000



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Andy Henning

PRESENTER: Andy Henning, Senior Building and Construction Projects Manager

TITLE: Change Order/Amendment No. 2 with Hill & Wilkinson General Contractors in the amount of \$111,953.02 for added scope of work requested by the City of Grand Prairie for emergency generator coordination and new waterproofing installation required as it relates to Phase 3 Construction of the City Hall Municipal Campus

RECOMMENDED ACTION: Approve

ANALYSIS:

On April 6, 2021, the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson General Contractors for pre-construction services in the amount of zero dollars (\$0). The award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the completion of the design phase.

Current Change Order/Amendment No. 2 in the amount of \$111,953.02 is divided as follows: **\$59,090.36** for site design/landscape coordination and site electrical infrastructure work associated with the introduction of a permanently located emergency generator to serve the Housing and Municipal Court buildings.

\$52,862.66 for installation of a new below-grade waterproofing system at the Municipal Court building along the length of the north façade and partial west building façade. The new waterproofing system was determined to be required once demolition of the existing parking lot and sidewalks around the Municipal Court building was completed revealing a waterproofing system in place that was both severely degraded and containing asbestos.

Change Order/Amendment No. 1 in the amount of \$3,873,421 was approved by City Council on May 4, 2021, and represented the Phase 3 City Hall Municipal Campus GMP for the scope of work defined in the Rouch Architects Construction Documents package as competitively bid by Subcontractors to Hill & Wilkinson. Costs above and beyond the Hill & Wilkinson portion of the project addressed in Change Order/Amendment No. 1 included previously approved Construction Manager pre-construction fees (\$0) and a 5% owner-controlled contingency (\$193,671); security allowance (\$25,000); low voltage allowance (\$25,000); plus, a franchise utility work allowance (\$50,000), all of which totaled the overall project budget at the time of \$4,167,092.

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Hill & Wilkinson General Contractors contract for a revised total contract in the amount of **\$3,985,374.02.**

This item was presented to the Finance and Government Committee on October 5, 2021 for review and recommendation to City Council for approval.

FINANCIAL CONSIDERATION:

Funding in the total amount of \$111,954 for Phase Three of the Civil Campus Master Plan project is available as follows:

1. \$26,649 is available in Municipal Facilities Capital Projects Fund (405090) W.O. # 02101403 (FY21 Building Infrastructure)
2. \$85,305 is available in 300192 (Section 8 Administration) 65120 (Contingencies)

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 405090 / 02101403
 Project Title: FY21 Building Infrastructure
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
60370 Electrical Supplies	\$22,573	\$0	\$0	\$0	\$22,573
63010 Bldgs & Grounds Maint	\$213,929	\$26,650	\$0	\$26,650	\$213,929
63055 Electrical Equipment	\$3,945	\$0	\$0	\$0	\$3,945
68385 Bldg Mgmt System	\$19,553	\$0	\$0	\$0	\$19,553
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$260,000	\$26,650	\$0	\$26,650	\$260,000



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/05/2021

REQUESTER: Chris Ginapp, Senior Recreation Superintendent

PRESENTER: Duane Strawn, Director of Parks, Arts, and Recreation

TITLE: Agreement with Dallas Area Agency on Aging for a total budget of \$257,847 (less Program Reimbursements of \$183,348) for Congregate Meals, Home Delivered Meals and Transportation Program

RECOMMENDED ACTION: Approve

ANALYSIS:

Parks, Arts and Recreation has worked with Dallas County and Dallas Area Agency on Aging for nearly the past 35 years offering funding for a senior meal program and for senior transportation to the nutrition site. During the past years, staff has been working with the agency to enhance and expand the program for our citizens, 60 years of age and older.

This item was presented to the Finance and Government Committee on October 5, 2021 for review and recommendation to City Council for approval.

FINANCIAL CONSIDERATION:

The program receives a partial reimbursement of costs from the Dallas Area Agency. Total costs for the senior meal program are \$193,597 (combined Congregate Meal \$163,582 and Home Delivered Meal \$30,015) with a budgeted reimbursement of \$163,101. The remaining costs of \$30,496 are funded from a cash requirement of \$13,599 from the City, estimated program income, and in-kind staff services. Total costs amount for the transportation program are \$64,250 with a budgeted reimbursement of \$20,247. The remaining costs of \$44,003 are funded by in-kind staff services.

The city is responsible for product, labor, operation, and transportation costs upfront. Staff estimates serving 24,000 meals (20,400 Congregate) & (3,600 Home Delivered) and providing 13,000 trips during FY 2021/2022. Reimbursement will be processed through Congregate Meals Grant Fund (FY 22 Grant) and Special Program for the Aging (FY22 Grant).

CITY OF GRAND PRAIRIE
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: Grant
Name of Fund (i.e. General Fund)

AGENCY: Parks, Arts and Recreation
Name of Department

ACCOUNTING UNIT: 300593

AVAILABLE: 12022001 - Congregate Meals \$163,582
12022002 – Transportation \$64,250
12022003 – Home Delivered Meals \$30,015
Account Code, Description, and amount available

STAFF CONTACT: Erin Hart

VENDOR NUMBER: 18632

VENDOR NAME: Dallas Area Agency on Aging

CONTINGENCY: _____



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/05/2021

REQUESTER: Shawn Treibly, Golf Superintendent

PRESENTER: Duane Strawn, Director of Parks, Arts and Recreation

TITLE: Purchase an irrigation controller system for Prairie Lakes from Longhorn, Inc in the amount of \$162,285.31, through a national cooperative agreement with BuyBoard and include a 5% contingency in the amount of \$8,115 for a total of \$170,400.31

RECOMMENDED ACTION: Approve

ANALYSIS:

The purchase of an Irrigation Control System at Prairies Lakes Golf Course will replace the current system that is rusted and nonfunctioning. The new controllers will operate through radios and are similar to Tangle Ridge's current Rainbird System, streamlining parts and operations for both golf courses.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including BuyBoard.

The BuyBoard is able to save money by pooling the impressive purchasing power of their members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

The national contract #611-20 will expire May 23, 2023.

This item was presented to the Finance and Government Committee on October 5, 2021 for review and approval.

FINANCIAL CONSIDERATION:

Funding for the purchase of controller system for Prairie Lakes Golf Course in the amount of \$162,285.31 with a contingency of \$8,115 for a total of \$170,400.31 is available in the Park Capital Projects Fund (317193), WO #02212803 (Prairie Lakes Irrigation Upgrade)

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 317193 - 02212803
 Project Title: Prairie Lake Irrigation Upgrade
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68640 Equip/Hardware	\$175,000	\$175,000		\$175,000	\$175,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$175,000	\$175,000	\$0	\$175,000	\$175,000



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/05/2021

REQUESTER: Gary Yakesch, Assistant Director Parks Finance

PRESENTER: Duane Strawn, Director of Parks, Arts, and Recreation

TITLE: Contract with The Home Depot in the amount of \$138,916.57 for painting interior of the Ruthe Jackson Center through a cooperative agreement with BuyBoard; contract with Shaw Integrated Solutions in the amount of \$148,690.73 for facility improvements and carpet for Ruthe Jackson Center through a cooperative agreement with BuyBoard and include a 4% contingency in the amount of \$10,000 for a total of \$297,607.30.

RECOMMENDED ACTION: Approve

ANALYSIS:

The award winning Ruthe Jackson Center opened in December of 2002 and its business model consists of hosting corporate, community, social and wedding events. Staff has determined that a refresh of the interior space is needed to continue to stay competitive in response to changing décor and style landscapes for these types of events. This is the third refresh of the interior space since its opening in 2002. In 2010, the original carpeting was replaced in the entire building. In 2018, the main ballroom was painted, refreshed and all original lobby furniture was replaced.

Proposed RJC improvements will include the following:

- Replacement of all carpet & tile in lobby, ballrooms, and main hall areas.
- Paint & refresh all interior lobby and main hall areas, including replacing ceiling tiles.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including U.S. Communities. U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing.

The Home Depot's (Omnia) US Communities contract #0050625 and 0050822, was effective 9-7-21 and will expire 12/31/26.

Shaw Integrated Solutions contract # 153017,153081,153073 was effective 9-2-21 and will expire 05/31/24.

This item was presented to the Finance and Government Committee on October 05, 2021 and received a recommendation for approval by City Council.

FINANCIAL CONSIDERATION:

Funding for Ruthe Jackson renovation is available in the Parks Capital Projects Fund (317193), WO #02204003 (RJC Renovations).

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 317193 - 02204003
 Project Title: Ruthe Jackson Renovations
 Current Request: \$0.00

ACCOUNT DESCRIPTION	1 CURRENT BUDGET	2 AVAILABLE BALANCE	3 CURRENT REQUEST	2+3 REVISED BALANCE	1+3 AMENDED BUDGET
68540 Construction	\$300,000	\$300,000	\$0	\$300,000	\$300,000
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
				\$0	\$0
TOTAL	\$300,000	\$300,000	\$0	\$300,000	\$300,000



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 10/05/21

REQUESTER: Cheryl De Leon

PRESENTER: Brady Olsen, Treasury & Debt Manager

TITLE: Resolution authorizing the filing of an application for financial assistance from the state infrastructure bank of \$13 million; authorizing the City Manager to act on behalf of the City of Grand Prairie in all matters relating to the application

RECOMMENDED ACTION: Approve

ANALYSIS:

The State Infrastructure Board (SIB) offers a revolving loan program to fund qualified transportation projects in the state. Staff believes the city's turnback project would qualify for this loan. Based on our research, the board could offer a lower interest rate on this loan than what is available in current the bond market. Staff believes this could lead to additional savings by a lower interest cost. This application would allow staff to begin discussions with the SIB on the borrowing cost to acquire funding for the turnback project. If staff find it to be in the best interest of the city to fund the project via the SIB, an additional item will be presented to Council for approval of the loan.

The application is attached as exhibit A.

FINANCIAL CONSIDERATION:

There are no costs associated with the application. If the loan is favorable, there would be subsequent debt service costs associated with its repayment.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE STATE INFRASTRUCTURE BANK; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF GRAND PRAIRIE IN ALL MATTERS RELATING TO THE APPLICATION

WHEREAS, the State Infrastructure Bank, operated by the Texas Department of Transportation, is a revolving loan fund; and

WHEREAS, the City of Grand Prairie (the “City”) deems it proper and in the best interest of the City to apply for a loan from the State Infrastructure Bank in an amount up to \$13,000,000 to be used for the turnback project; and

WHEREAS, the City is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this purpose;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

Section 1. That the City Council believes that it is in the best interest of the City to apply for a loan from the State Infrastructure Bank in an amount up to \$13,000,000 to finance the turnback project

Section 2. That the City Council hereby authorizes the City Manager to execute an application for financial assistance from the State Infrastructure Bank and to submit the application, together with all required documentation, to the Texas Department of Transportation for consideration.

Section 3. That the application to be submitted is attached hereto as Exhibit A and made a part hereof for all purposes.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 12, 2021.

